

## QUICK START GUIDE

# Electronic Imaging Requests

The easiest and safest way to send  
imaging requests



**IQ Radiology**

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Electronic imaging request is now available in Best Practice - V 1.10 (Jade) or greater. This feature has been tested and functional in end to end testing with HealthLink's secure messaging.

### **HealthLink Technical Support**

[helpdesk@healthlink.net](mailto:helpdesk@healthlink.net)

1800 125 036



## Workflow

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Best Practice has leveraged their existing functionality, which previously only supported printing the referral on pre-formatted order forms. With the inclusion of electronic ordering, very little has changed in the GP workflow, making it an easy transition for the GP.

When a GP presses the Print/Send button in Best Practice, the HealthLink software seamlessly transmits the imaging request to the selected service provider. As per usual, the request is saved back into the patient record, and a paper copy for the patient is optional.

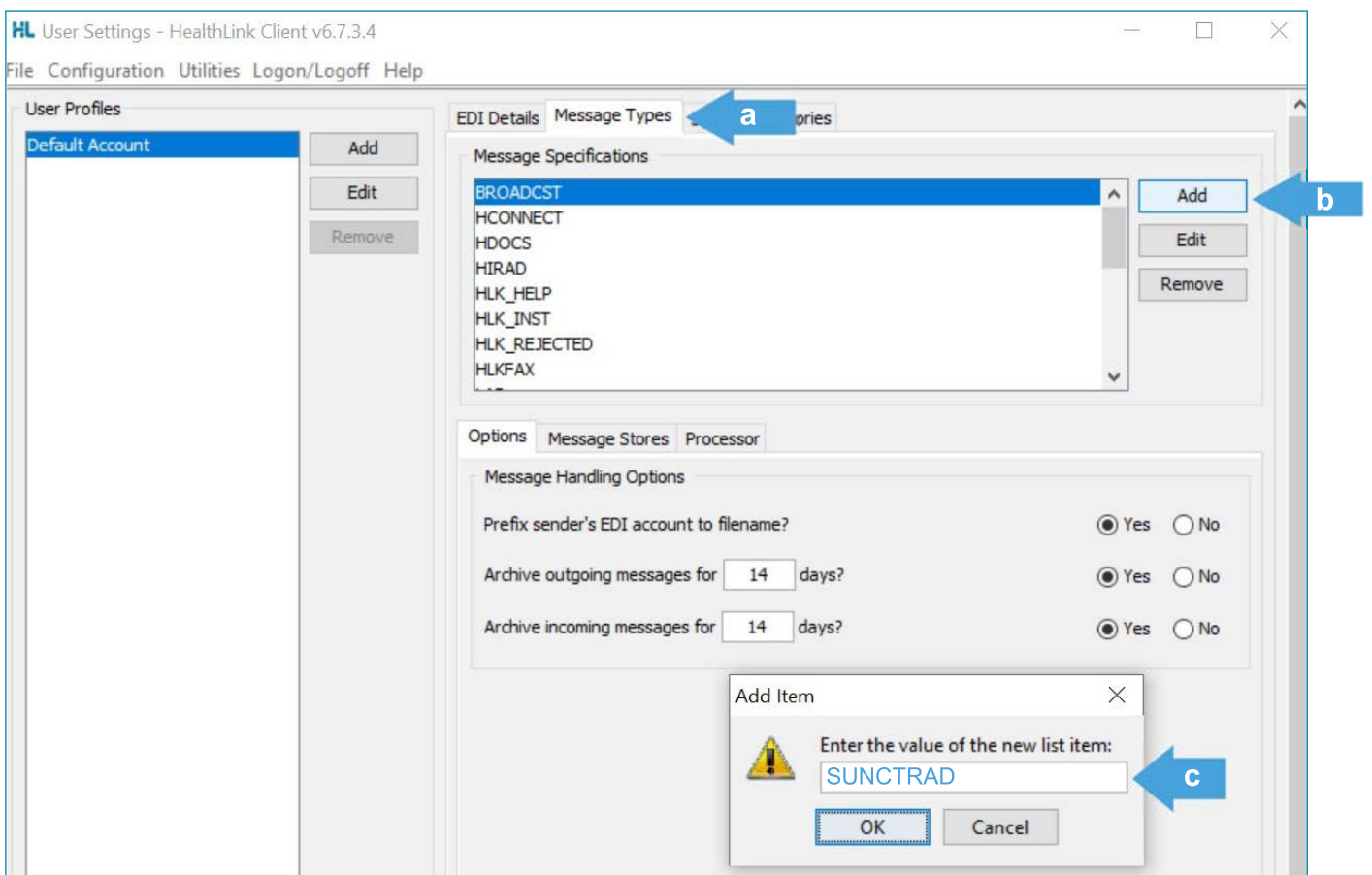
The HealthLink client software requires a custom message processor to be set up. This needs to match the [IQ Radiology's EDI \(SUNCTRAD\)](#).

## 1. Open HealthLink Client

Navigate to **HealthLink Advanced Options > Configuration > User Settings**

## 2. Add Message Type

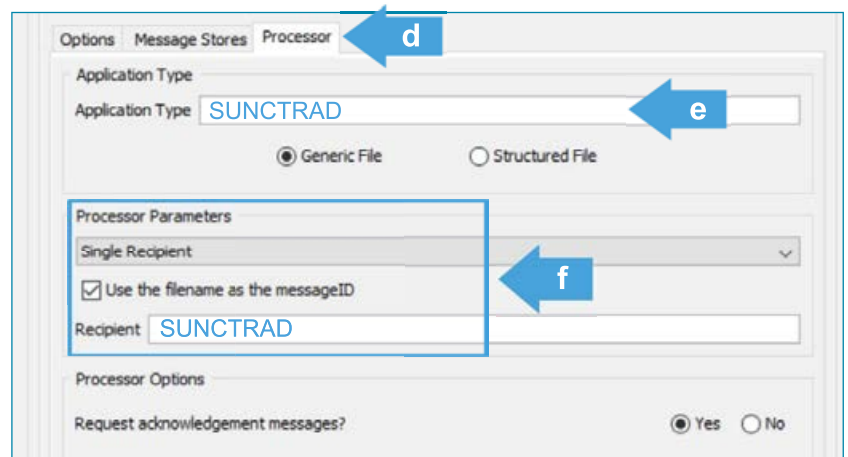
Under the **Message Types** Tab, add **SUNCTRAD** as a new Message Type.



## 3. Save as single recipient

In the section below the Message Types Select the **Processor** Tab and add **SUNCTRAD** as the single recipient.

Once completed, **save all changes** and close Advanced options.



# General Practice Setup

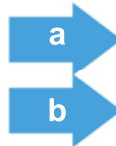


Setting up this function in Best Practice is very straight forward.

On the **Best Practice contacts screen** there is now an **e-ordering** function which is used to designate the file path to the outgoing HealthLink folder. This folder path only needs to be set up once, for the contact, at each GP site and is usually performed by the BP server.

To set up, ensure that **imaging provider** is selected and click '**Setup E-ordering**' to designate the file path where the new outgoing orders are to be sent, for this service provider.

Ensure imaging provider is selected



Server UNC path to HLINK path required to support all referring Doctors at the practice.



## 1. Open patient record

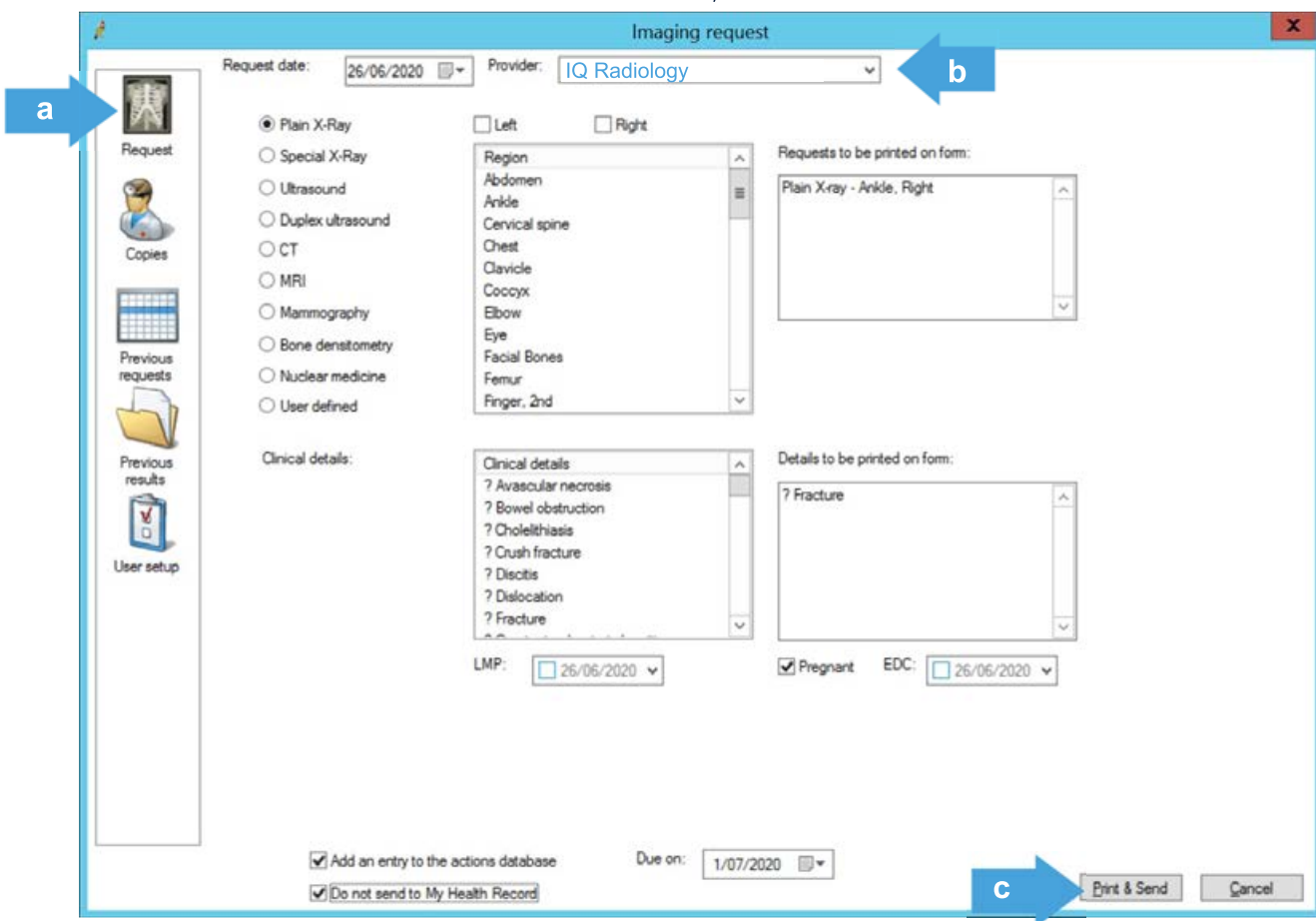
Open a patient record from Best Practice's main menu (F2).

## 2. Select diagnostic service provider

Click on the **Imaging Request** button. Under the provider dropdown, select your preferred diagnostic service provider. Ensure the patient is aware their details will be sent to the provider electronically.

## 3. Print & Send

Once the tests and clinical details have been selected, click '**Print & Send**'.



## 4. Securely sent

The HealthLink software encrypts and securely transports the request to the selected service provider where it can be picked up and displayed in a disparate system.

The request is saved back into the patient record, and a paper copy for the patient is optional.



HealthLink helps over 60,000 healthcare practitioners deliver certainty in care by enabling them to exchange patient information quickly, reliably and securely.

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For all queries, please contact HealthLink Customer Care on 1800 125 036 or email [helpdesk@healthlink.net](mailto:helpdesk@healthlink.net)

Monday to Friday (Except Public Holidays)  
8:00 am - 6:00 pm

[www.healthlink.net](http://www.healthlink.net)